

**Academics:-** The institution frames and implements policies from the beginning of the session till the end of the session. The students are admitted as per the admission rules of the University of Jammu. The students apply for admission in the college and provided counseling regarding the choice of the subjects. The applicants are given admission after proper scrutiny as per university rules.

**Infrastructure:-** All the institutional facilities are available to both teaching faculty and students of the college. The Physical Director manages the availability of sports facilities to the students in the college.

**Library:-** There are certain rules to be followed for the usage of the books of the library. Each student is provided with the library card after admission. The new books are issued to the students only after the previously borrowed books are returned in good condition and all the issued books need to be returned to the library at the end of every session. The teachers are allowed to take any number of books and are required to return them after they are finished reading. Any one who leaves the institution must obtain NOC from the Librarian.

**Laboratory:-** The laboratory facilities are open to all the students who opt for the subject whose practicals are performed in the laboratory. For equal distribution of lab equipment/apparatus, the students are divided into groups. The students are required to maintain proper discipline in the laboratory. The lab assistant issues apparatus/equipment to the student and the student is required to return the issued apparatus / equipment in good condition.